

# CONNECTICUT

**Term of office** - 5 years

**Requirements** - The applicant must be 18 years old, have a residence or hold employment in Connecticut, and never have been convicted of a felony.

**Bond** - Not Required

**Recordbook** - Not Required

**Education or Exam** - Exam Required

**Comments** - Exam is part of the application

**Seal Requirement** - Not Required

**Change of Name** - If you have a change of name, you must notify the Secretary of State's Office, in writing, within 30 days of the change. You may get a Change of Name Form from the Secretary of State's website or have one mailed to you. The fee for making the change is \$5.00.

**Change of Address** - If you have a change of address, you must notify the Secretary of State's Office, in writing, within 30 days of such change.

**Renewal of Commission** - After your five year term expires you have the option of renewing your notary commission. A renewal application will be mailed 3 months prior to the commission expiration date. You must have the correct mailing address on file to receive the renewal notice/application.

## State Contact Information

Phone: (860) 509-6232

State Website: <http://www.sots.state.ct.us/index.html#>

Mailing Address: Notary Public Unit

Office of the Secretary of State

30 Trinity Street

Hartford, CT 06106